

Working for Effective Employment Relationships Workshop Participants' Resource List

Recruiting Staff

- How to Hire: A Guide for Employers, Department of Labour
- Employment Relationships: A Guide for Employers, Department of Labour
- Employment Issues: Overcoming the Challenges of Recruiting and Retaining Good Staff, by Penny Jorgensen, presented as part of a Five Good Ideas Seminar, July 2006
- Department of Labour fact Sheets

Governance and Management

- Governance: opening a discussion on some key issues. By Julie McGowan, originally published in *New Dialogue*, Issue 1, April 2002.
- The difference between governance and management, North Shore Community Services

Managing Conflict

- Preventing Employment Relationship Problems, by Alison Cotter, Mediator, Dept of Labour

Unions and Mediation

- Going to Mediation fact sheet, Department of Labour
- Service and Food Workers Union publications

Pay Equity

- Exploring Employment and Pay Equity in the Aotearoa/New Zealand Not-for-Profit Sector, a background paper by Jane Stevens, February 2005.
- Pay and Employment Equity Unit Fact Sheets, Department of Labour

Additional Resources

- Employment in our Sector, by Jane Stevens and Conor Twyford, March 2006.
- Managing Well – Resources for Community & Voluntary Organisations
- Employment Relations Survey Results Summary, NZ Federation of Voluntary Welfare Organisations, 31 March 2006
- 'Best Advice is: Take Advice', by Peter Cullen, Employment Matters, *Dominion Post*, 9/6/07.
- Keeping It Legal Fact Sheet 9: Volunteers, Employees and Contractors